

# Happy Days Pre School (Navenby)

## Safeguarding Policy

Happy Days Pre School (Navenby) fully recognises its responsibility for safeguarding children. This policy applies to all staff, management and volunteers working within the setting.

- The welfare of the children attending this setting is paramount and concerns about child abuse will be taken seriously.
- All staff will be aware of safeguarding children procedures and will be required to attend safeguarding children training regularly.
- All staff will be required to undertake safeguarding induction training within their first week of employment.
- Recruitment procedures will ensure the suitability of staff and volunteers working with children and will follow EYFS welfare requirements with regard to Criminal Record Bureau (CRB) checks, Independent Safeguarding Authority (ISA) registration and references.
- Procedures will be implemented for identifying and reporting concerns, or suspected cases of abuse.
- The setting will ensure a safe environment in which children feel valued, can learn and develop, feel secure and are encouraged to talk and be listened to.
- We work within the guidelines set out by the Local Safeguarding Children’s Board (refer to procedure).
- We have procedures for contacting the local authority on child protection issues.
- The setting will notify the registration body (Ofsted) of any circumstances affecting the wellbeing of a child and in the event of an allegation being made against a member of staff or volunteer.
- A designated staff member will have responsibility for safeguarding issues. The designated person is: **Caroline Stallwood**.
- Where an allegation is made against a member of staff we will ensure that we cooperate fully with any investigation. The settings disciplinary procedure may follow depending on the result of an investigation.

Advice and concerns regarding safeguarding children should be directed to

- **Lincolnshire Safeguarding Children’s Board Customer Service Centre:**
- **Office Hours: Tel. 01522 782111**
  
- **Out of Hours: Tel. 01522 782333**
  
- **Lincolnshire Police – 01522 882222**
- **Ofsted: Tel. 08456 404040**

Safeguarding children (child protection) concerns will be confidential and shared only on a need to know basis. This policy will be implemented in conjunction with the safeguarding children procedure. The welfare of all children is paramount and any suspicion of abuse will be dealt with immediately.

This policy has been adopted by Happy Days Pre School (Navenby)

Signed on behalf of the setting by:

..... Chairperson – Michelle Nunn

..... Manager – Caroline Stallwood

Date: