

# Happy Days Pre School (Navenby)

## Settling In/ Child Induction Policy

The pre-school recognises that for children to play and learn successfully, then they must feel safe and happy. It aims to ensure that children look forward to their pre-school sessions and that parents/carers feel welcome and involved from the beginning.

The pre-school recognises the importance of communication. It aims to ensure that parents are kept as fully informed as possible.

This will be achieved in part through providing at the start of their involvement with the pre-school:

- a copy of the prospectus
- opportunity to read the policies

The pre-school will encourage parents/carers to bring their child along for a visit prior to them actually starting.

The pre school will provide ongoing support for as long as is necessary. This support may include:

- introducing flexible admission procedures
- encouraging parents/carers to separate from their children for brief periods at first, gradually building up to longer absences.

This policy has been adopted by Happy Days Pre School (Navenby

Signed on behalf of the setting by:

..... Chairperson – Michelle Nunn

..... Manager – Caroline Stallwood

Date: